AMENDMENT No. 1

TO
GRANT AGREEMENT

No JUST/2015/RRAC/AG/BEST/9012

on an ACTION GRANT

The European Union (hereinafter referred to as "the Union"), represented by the European Commission (hereinafter referred to as "the Commission"), who for the purposes of the signature of this Amendment is represented by **Ms Daniela BANKIER, Head of Unit**, Directorate General Justice, Unit 0.4.,

of the one part,

and

SECRETARÍA GENERAL DE INMIGRACIÓN Y EMIGRACIÓN
OBERAXE
C/ JOSÉ ABASCAL 39
28071 MADRID,
SPAIN,

hereinafter called "the coordinator", represented for the purposes of signature of this agreement by Ms Marina DEL CORRAL TÉLLEZ, SECRETARIA GENERAL DE INMIGRACIÓN Y EMIGRACIÓN,

and the following "co-beneficiary(ies)":

Name	Country
City Council of Madrid-Local Police.	ES
TRABE Association	ES
Metropolitan Police Service of London	**UK**
The Lisbon Police Body, Policia de Seguranca Publica	**PT**
Bradford Hate Crime Alliance	UK
Riga Municipal Police	LV
Ministry of Justice of Finland	FI
Estonian Police and Border Guard Board	EE
Foundation for Access to Rights	BG
University of Milan	IT

duly represented by the coordinator by virtue of the mandate*[s]* included in Annex IV for the signature of this Agreement,

of the other part,

Having regard to the grant agreement **JUST/2015/RRAC/AG/BEST/9012** concluded between the Commission and the beneficiary on 19th of October 2016 ("the Agreement"),

Whereas the beneficiary has informed the Commission by letter dated 06.06.2017, received and registered on 14.06.2017 under Ares (2017) 2973119, of his intention to modify the above Agreement (**withdrawal** of partner **Metropolitan Police Service of London** (UK) and **replacement** by new partner, **The Lisbon Police Body** (PT) , postponing the starting date **by 4 months to 1st April 2017**, modification of **annex I and annex III accordingly).**

Have agreed as follows:

Article 1:

The **Article I.2.2** of the grant agreement is modified as follows:
The action shall run for 24 months as of **1 April 2017** ("the starting date").

Article 2

"**Metropolitan Police Service of London** established in United Kingdom, **"the transferor"** withdraws as co-beneficiary of Agreement No. JUST/2015/RRAC/AG/BEST/9012 concluded on 19th of October 2016 and transfers its rights and obligations under the Agreement to "**The Lisbon Police Body**, Policia de Seguranca Publica", established in Portugal, **the "transferee"**, who accepts unconditionally.

Article 3

"**The Lisbon Police Body**, Policia de Seguranca Publica", established in Portugal, **the "transferee"** assumes all rights and obligations there under as of the date of signature under this amendment. Nevertheless, the costs incurred by **the "transferee"** are considered eligible **as of 1st of April 2017**, the postponed starting date.

Article 4:

The project description of the action (Annex I of the Agreement) is **replaced by the revised Annex I attached to this amendment.**

Article 5:

The estimated budget of the action (Annex III of the Agreement) is **replaced by the revised Annex III attached to this amendment.**

Article 6:

All the other provisions of the agreement shall remain unchanged and shall continue to apply for the period of validity indicated in Article I.2.2 of the agreement.
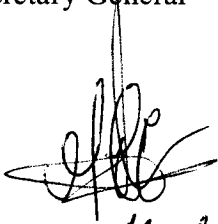

Article 7:

The present amendment shall form an integral part of the agreement and it shall enter into force after signature by the contracting parties on the date indicated therein.

SIGNATURES

For the coordinator

Marina DEL CORRAL TÉLLEZ
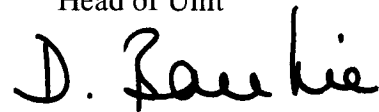Secretary General

Done at ....*Madrid*.................

on ..*14 / 7 / 2017*..........

For the Commission

Daniela BANKIER
Head of Unit

D. *Bankie*

Done at Brussels,

on ..*6.7.2017*.................

In duplicate in English

JUST/2015/ACTION GRANTS

ANNEX 1

PROJECT DESCRIPTION AND IMPLEMENTATION

Name of the Applicant organisation	Spanish Observatory on Racism and Xenophobia – OBERAXE-(General Secretariat of Immigration and Emigration, Ministry of Employment and Social Security)
Project Title	Proximity Policing Against Racism, Xenophobia and other forms of intolerance-PROXIMITY
Priority reference	BEST

PART 1 – GENERAL DESCRIPTION OF THE PROJECT AND APPLICANT ORGANISATION

1.1. Summary of the project *(max. 4000 characters)*

Describe briefly the project's objectives and activities, the type and number of persons who will benefit from the project, the expected results and the type and number of outputs to be produced.

This should be identical to the summary contained in section 4.3 of the *Grant Application Form*.

Note: *You are requested to include information under all headings mentioned below and to respect the limit of 4000 characters indicated above.*

Objectives

General
Contribute to the prevention and fight against racism, xenophobia and other forms of intolerance, including hate crimes at local level, by increasing the capacities of local authorities and especially municipal policing to identify and face those phenomena
Specific
-Share and exchange knowledge and experiences regarding the fight against racism, xenophobia and other forms of intolerance at local level
-Improve the identification and effective prosecution of racism, xenophobia and hate crimes, supporting local authorities and proximity policing
-Generate a practical mutual learning network about how to face the challenge of racism, xenophobia and hate crimes, at local level, disseminating the project and its results

Activities

Best Practices and Comparative Study
Identify best practices at local level about different services and structures dealing with racism and xenophobia phenomena running in selected European cities, especially those related to proximity policing (protocols, awareness programs, training...), specialized municipal services, innovative experiences in neighbourhoods, hot lines, etc.
-Definition of methodology: criteria and indicators to identify best practices.
-Guidelines for fieldwork: questionnaires, interviews, reporting templates, good practice sheets.
-Fieldwork: selecting key informants; application of research tools; collecting information.
-Analysing information: Drafting, triangulating and validation of the results, based on the reporting templates.
-Writing report (Comparative Study) and Best Practices sheets.

Mutual Learning Programme
Design of a Mutual Learning Programme for local authorities, especially proximity policing.
-Transnational panel of experts
-Tool kit. Validation by partners
-Mutual Learning Workshop

Local Action Plan and Protocols for tackling racism, xenophobia and other forms of intolerance:
-Protocols for identification, reporting, recording and acting, including preventive aspects
-Coordination with other services: prosecution, criminal police, other law enforcement officials
-Victims' assistance: referral to health care services, counselling and other support services
-Coordination with civil society taking into account affected communities as hate crime affects not only the victim but the whole collective and groups to which the victim belongs to.

2 working groups: WG1: Protocols and coordination with other law enforcement agents and WG2: Coordination with affected communities for referral victims to local support resources.

- Create a practical **Mutual Learning Network** (network of offices/local services against hate crimes).
- Dissemination activities: web site, leaflet, publications, awareness national activities...
- Sustainability Plan.
- Final Conference in Madrid

Type and number of persons benefiting from the project

-Direct beneficiaries: 40 participants in Mutual Learning Workshops and 100 participants in Final Conference

-Indirect beneficiaries: Municipal Police bodies, Local Authorities, Anti-discrimination bodies and Civil Society

Expected results

-Increased awareness and consciousness of local authorities and proximity police regarding their key role on combating racism, xenophobia and other forms of intolerance and effective tools to tackle this phenomena

-Mutual Learning and experience exchange among different proximity polices from European cities

-Strengthened the implication and participation of the civil society and of vulnerable groups through closer links between communities and proximity police

-Improvement of the actions and strategies to combat racism and xenophobia in European cities

Type and number of outputs

- Comparative Report and Best Practices Sheets
- Practical Tool Kit for Proximity Policing
- Mutual Learning Workshop for proximity policing
- Local Action Plan & Protocols
- Mutual Learning Network constituted
- Final publication (4.200)
- Sustainability Plan
- Website
- Leaflets (8.000)

1.2. Definition of the problem, needs assessment and objectives of the project

Different reasons have shown that the fight against racism, xenophobia and other forms of intolerance is becoming more complex and needs improved methods and tools for prevention and intervention. Between these reasons is necessary to quote:

a) The migrants and refugees crisis in Europe because of the international situation. This has caused an increase in the number of racist and xenophobic incidents and demonstrations across the European cities.

b) The episodes of terrorist violence in different cities of Europe, (Paris in 2014-15, London 2005; Madrid 2004) suppose another source of growth and intensification of islamophobia, racist and xenophobic incidents, as well as hate speeches and hate crimes.

c) The economic and financial crisis strongly affected European Union since 2008 and has contributed to the growth of racist and xenophobic groups. As the economic crisis bit deeper, bitterness and anger were encouraged by right-wing extremist groups, against vulnerable targets, as migrants and Roma population. These groups have intensified the hate speech and, in some cases, violence against foreigners.

Local authorities have a key role in the prevention, identification and registration of racist and xenophobic incidents, facilitated by their closeness to the citizenship. Additionally they have autonomy, resources and supporting networks.

Therefore, cities have turned out into fundamental pillars of the ethnic and/or racial diversity. Cities benefit from the diversity of the population, in economic and social terms, but is in their environment where the competition for resources occurs as well. This generates uncertainties and fears that feed the development of ideologies and practices of discrimination, racism and xenophobia. The local authorities face the challenge to tackle these issues and consequently try to share experiences with other cities in order to improve their anti-discrimination policies. The creation of networks of cooperation among groups of cities confirms this need of exchanging experiences. The European Coalition of Cities against Racism (ECCAR), founded by UNESCO in 2004, is one of the most successful experiences in this field.

Because of his proximity to the citizens, local police are in a privileged position to warn, identify and detect intolerant, xenophobic and racist incidents. However, often, the local police doesn't have the tools, the resources and neither the suitable practice to tackle such situations. Exchanging knowledge, experiences and innovative initiatives, creating networks and protocols can be very effective strategies to warn and combat hate crimes. These will strengthen the confidence of the citizens in their police and, furthermore increase the report of racist incidents. The final aim of proximity policing is to contribute to a better living together and to the construction of cities free of violence.

Specific Objectives:

> Share and exchange knowledge and experiences regarding the fight against racism, xenophobia and other forms of intolerance at local level.
> Improve the identification and effective prosecution of racism, xenophobia and hate crimes in the cities, supporting local authorities and proximity policing.
> Generate a practical Exchange Network and mutual learning, about how to face the challenge of racism, xenophobia and hate crimes, at local level, disseminating the project and its results and outcomes.

Target groups: local/municipal police bodies, other law enforcement agents in cooperation with local police, local authorities, NGOs working on the field of discrimination, regional/national services against racism and xenophobia, other stakeholders.

1.3. Relevance and justification *(max. 4000 characters)*

How does your project address the call priority under which you are applying? What is the project's contribution in this area?

What are the innovative aspects of the project?

The objective of this project is to contribute to the priority of BEST PRACTICES of the Call through the prevention and fight against racism, xenophobia and other forms of intolerance, including hate crimes, at local level. This will be done by contributing to increase the capacities of local authorities, especially proximity police bodies, to identify, register and coordinate with other Law Enforcements Officials and public prosecutor's offices, as well as by improving their knowledge and relationships with the communities and vulnerable groups.

The project is addressed to local authorities and proximity police, since they are key actors in the implementation of non-discrimination policies. Since diversity is particularly concentrated in cities, local authorities have a special relevance in carrying out measures and actions for prevention and detection of racist and xenophobic incidents.

In this context, proximity police plays a key role. Since its development in the United States and Canada in the 80's of the 20th century, proximity policing was conceived as a new model of local security based in the prevention and detection of conflicts. Therefore, proximity police needs to be well integrated in its neighborhood and in permanent contact with the citizens and social agents. Furthermore, the mediator role played by the proximity police could increase the satisfaction of the community with the police interventions.

In spite of the recommendations and reports of International Organizations (ECRI -*General Policy Recommendation number 11 - On combating racism and racial discrimination in policing – 2007*; FRA *Fundamental rights-based police training – 2013*; COE *Tackling racism in the police – 2014*), there are few experiences of work directed specifically to Local Security Bodies in Europe, although there are some interesting examples:

The United Kingdom through the Equality and Human Rights Commission prepared the report "Police and Racism" in 2010 and the Commission for Racial Equality launched 125 recommendations for the Metropolitan Police. These lead to outcomes such as the Strategy in Equality, Diversity and Human Rights (2010 – 2012) of the City of London Police.

In Spain, the Ministry of Employment and Social Security (Oberaxe) in collaboration with the Ministry of Interior developed in the 2012 the project "Training for the Identification and Registry of Racist and Xenophobic Incidents" – FIRIR. The project was addressed to the national, regional and local police bodies, in order to increase awareness and train on the identification and recording of Racist and Xenophobic Incidents. A consequence of this project is that Spain is now among the 5 EU countries reporting information on hate crimes which is permanent, systematic, and disaggregated by motivation, as stated by the Fundamental Rights Agency (FRA) in 2014.

EU countries recognize the need to fight against racism and xenophobia, and are developing policies and strategies addressed to security bodies. However, these are frequently oriented to the state police bodies and not so much to the local police, which can incorporate an essential aspect related to prevention and proximity to the citizenship, in addition to the prevention, identification and registration of racist and xenophobic incidents.

In this sense, PROXIMITY aims at contributing to make progress in the fight against racism and xenophobia in Europe through the identification of best practices, the exchange of experiences and the creation of networks, from the point of view and functions of the proximity police, which are the local police bodies in the European cities.

The innovative aspects of the project are the following:

- Mutual Learning Programme and workshops: method of cooperative learning based on selected daily practices of the proximity police and local agents involved in the fight against racism and xenophobia cities.

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- The approach of proximity policing, that makes possible to be aware of the conflict before it occurs and the close relation with the communities and groups, which suffer intolerance, to develop a strategic tool of prevention.
- The structure in a Consortium of diverse partners, including representation of national administration departments, local authorities, local police bodies, academia, civil society organizations and finally international networks as associated partners. Also the gender approach through the participation of European Network of Policewomen (Associate Partner), will contribute to take into consideration gender aspects into de proximity policing
- The diversity of the Consortium, in terms of partners and participating countries, will facilitate to make the experience and results of the project transferable to all EU member states.

1.4. Expected results *(max. 4000 characters)*

What are the expected results of the project? Who will benefit from these results and how?

How will the target groups of the project benefit concretely from the project results and what shall change for them?

How will these results contribute to achieving the objectives of the call priority under which you are applying?

Note:
Results are immediate changes that arise for the target groups <u>after the completion of the project</u> (e.g. improved knowledge, increased awareness).
Results must be distinguished from outputs, which are produced with the resources allocated to the project, e.g. training courses, conferences, leaflets.

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1. The local Authorities and the proximity police of the participating countries will increase awareness and consciousness on their key role in the fight against the racism and the xenophobia. The mutual learning methodology and the meetings to exchange experiences and best practices selected from several European cities will contribute to improve the knowledge on key factors for the prevention, identification and detection of racist incidents. Additionally, the outputs of the project (reports, practical tools, protocols, etc.) will be available to all EU countries so that other local authorities and police can benefit from them.

2. The partners of the project come from countries with different levels of knowledge, awareness and experience in the development of services and local structures against racism and xenophobia. They also cover all the EU territory (from the north to the south, and from the east to the west) coming from countries with different economic and social situations. These will provide the necessary diversity to this European project, which will be reflected in the design, implementation and outputs of the project. The partners of the project will benefit of this diversity during its development, and other European countries when using the outputs. Additionally, all the outputs of the project will be translated into the languages of the participating partners.

3. Civil society and vulnerable groups. The project will contribute to increase the implication and participation of the civil society and of vulnerable groups through the improved connection between the community and the proximity police. The proposed methodology will encourage a climate of greater confidence of the civil society and the vulnerable groups in the proximity police of the participant cities. This will contribute, not only, to a better prevention of racist and xenophobic incidents but also to better identification and increased number of complaints of racist and xenophobic incidents.

4. International organizations (UNESCO, FRA, etc.). Recommendations of international organizations will be taken into account in the development of tools and selection of best practices on services and structures to fight against racism and xenophobia at local level, during the project. Furthermore the tools, protocols, etc developed in the frame of the project may complement the recommendations and guidelines of the international organizations, especially regarding proximity policing.

In summary, the tools developed and the exchange of experiences among the partners of the project, and also with other interested institutions all over the EU, will contribute in the mid-term to improve the actions and strategies to combat racism and xenophobia in European cities. It will also show the valuable role of local authorities and proximity police in this important field. The substantive long-term results will be further implementation of successful anti-discrimination strategies and consequently reduce discrimination.

The EU has made great efforts in the fight against racism, xenophobia and related intolerance, taking into account local approach and strategic role of cities in this matter. European Coalition of Cities against Racism (ECCAR), associated partner of our Project, is a good example of the importance of the topic for EU.

PROXIMITY project provides a key element which is the intersection of municipalities, local/ proximity polices and civil society, especially those communities more vulnerable to racist and xenophobic attacks. This joint view has a high European value because it is based on the identification of best practices in European cities and a mutual learning approach. This is done overcoming the local vision in order to be structured as a response of European identity towards racist and xenophobic attacks.

In the project we, as well, contemplate an experience exchange between municipalities, local polices and civil society in the frame of countries geographically and culturally so far away such as Italy, Spain, Portugal, Finland, Latvia, Estonia, Bulgaria and United Kingdom. The experience exchange in this sense seems quite appropriate because it takes into account different European realities, fostering cross-border cooperation and a transnational approach. Diversity, therefore, is a key aspect of the European dimension.

Racism, xenophobia and other forms of intolerance are not domestic problems, but also a real and critical European issue. Although the incidents can be more serious or more frequent in some countries than in others, we all share a significant decline of coexistence in our cities. The European response to these challenges must be clear and decisive. In this context Proximity project provides a common strategy for European cities, taking into account the relevant and key role of the local police.

1.6. Methodology

Outline the approach and methodology. Explain why this is the best approach to attain the objectives and the proposed results.

Explain the structure and complementarity of the workstreams (see part 2 of this document).

The general objective of the project is to contribute to the prevention of racism, xenophobia and other forms of intolerance, including hate crimes, at local level by increasing the capacities of the local authorities, especially of the proximity police to identify and intervene against racist or xenophobic incidents. Therefore, the project is based on an exchange of experiences, identification of best practices and mutual learning methodology.

1. Identification of best practices at local level. The first phase of the project is the definition of key concepts and the identification of criteria and indicators for the selection of best practices at local level, especially those regarding services, structures and methodologies of the proximity police to face the challenge of racism and xenophobia. In this sense, two aspects will be considered:

a. The work and instruments promoted by FRA, *EUROCITIES and UNESCO, through ECCAR, on best practices. For example, the Eurocities *Anti-Discrimination Good Practice Guide*, the toolkit of Eurocities (*Anti-Discrimination Policies*) or

the FRA (*Joining up fundamental rights*). These publications will be analyzed in order to identify how to implement those at local level.

b. Practices and experiences developed by the participating partners (local authorities, and proximity police), and from other selected cities which are already in place. The participation of several proximity police bodies in the project together with the Network of Women Policemen in Europe and ECCAR like associated partners to the project, will allow selecting and defining the best way of implementation of the best practices.

The work already done by the OBERAXE through previous projects funded by the EU (PROGRESS), like the identification of best practices at local level regarding awareness on racism and xenophobia (ESCI I, II and III), offer a selection of indicators of best practices at local level. The previously quoted project FIRIR (also cofounded by the EU), on training Security bodies provides a good experience in terms of development of the project and of collaboration with several institutions. In this sense, PROXIMITY goes beyond providing a transnational component of exchange and mutual learning, which will be very fruitful for the prevention, identification and registry of racist and xenophobic incidents at local level in many countries.

2. Cooperative learning. Workstreams 2 and 3 are based on cooperative or mutual learning methodology, which is done in group benefiting all its participants. This model has a double objective: learn the planned objectives and the tasks assigned to each member of the group and ensure the participation and of the whole group.

For work streams 2 and 3, different working groups are foreseen. In these groups the participants consult, share the resources, exchange material and information, comment the work that each one is producing, propose modifications, etc., in a climate of responsibility, interest, respect and confidence.

The methodological approach of the project covers the following steps:

1. Selection of best practices on prevention of racism, xenophobia and other forms of intolerance, including hate crimes at local level. This will be done through the identification and comparative analysis of the contributions done by the partners of the project. In this phase it will be essential the role of ECCAR, as its Network covers 23 countries and 123 cities. This will allow for the selection of best practices (additional to those propose by the partners), and contribute to expand the European dimension of the project.

2. The analytical compilation of the best practices will be captured in an on-line Comparative report on services, structures, strategies and methodologies dealing with racism and xenophobia in place at local level and proximity police. This will be translated into the languages of the participating partners in the consortium.

3. A Mutual Learning Programme with the participation of the partners in the project and representatives from additional cities whose experiences are significant for the aim of the project. In this programme an in depth analysis of the practices will be done trying to answer question such as: which are the factors that made the experiences successful? Which are the similarities / differences? What are the needed characteristic of the cities to implement one or another policy?

4. Development of a practical model (Toolkit) of implementation of services, structures and methodologies to fight against racism and xenophobia at local level by the proximity police. To be reviewed by the partners and translated into the languages of the participating countries.

5. Formulation of guide Plan of Local Action & Protocols that will include:
   - Protocols for identification, notification and registry of racist and xenophobic incidents.
   - How to coordinate with other services (police, public prosecutor's office, etc.).
   - Assistance to the victims of racist and xenophobic incidents.
   - Coordination with the civil society.

1.7. Timeline by workstream *(max. 2000 characters)*

Provide in a structured manner the timing of the activities per Workstream by using, for instance, a Gantt chart.

	2017									2018												2019		
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24
Launching and working procedures	▓																							
Kick off - Milan		▓																						
Best practices & Comparative Study		▓	▓	▓	▓	▓	▓	▓																
Mutual Learning Program									▬	▬	▬	▬	▬	▬										
Producing Tool kit							▓	▓	▓	▓	▓	▓	▓											
Mutual Learning Workshop (Madrid)															▓									
Midterm evaluation and meeting (Helsinki)													▓											
Local Action Plan & Protocols																▓	▓	▓	▓	▓				
WG 1 Meeting and case study																	X							
WG 2 meeting and case study																		X						
Final Conference																								▓
Coordination/Management	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
Follow up & continuous evaluation	O				X						X	O					X							O
Dissemination	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓

O means Design and evaluation activities
X means Follow up reports

1.8. The partnership and the core project team *(max. 4000 characters)*

Describe the partnership of organisations implementing the project (applicant, partners, associate partners). Explain how the partners and associate partners were selected, and why this partnership is suited to attain the objectives of the project. Describe the value of the partnership, its strengths/weaknesses, the organisational arrangements within the partnership and how you will ensure coordination within the partnership.

List and introduce the persons forming the core project team . The CVs of the key project staff members (e.g. project manager, financial manager and the key experts) must be annexed to the application.

Main applicant is the General Secretariat for Immigration and Emigration of the Ministry of Employment and Social Security (Spain) through the Observatory on Racism and Xenophobia (OBERAXE). Royal Decree 343/2012, 10 February, defines for OBERAXE the following functions:

1. Collection and analysis of information on racism and xenophobia for the knowledge of the situation and prospects of development, through the implementation of an information network.
2. Promotion of the principle of equality of treatment and non-discrimination and combating racism and xenophobia.
3. Collaboration and coordination with national and international public and private actors linked to the prevention of and fight against racism and xenophobia.

The Consortium is constituted by different institutions with a common interest in prevent and fight against racism and xenophobia. Partners were selected because of their expertise in both, anti-discrimination and human rights approach at local level. They were selected because of their experience, activities implementation at local level and geographical scope of the project. Partners are:

a) Ministries:
- **Ministry of Justice of Finland**. The Ministry of Justice maintains and develops legal order and legal protection and oversees the structures of democracy and the fundamental rights of citizens. The staff of the Anti-discrimination and Fundamental Rights Team has designed and coordinated or been a part of the project partnership in a wide range of transnational projects co-funded by the Commission e.g. under the ERF and IF Community Actions, Community Action Programme to combat discrimination, the PROGRESS Programme and Fundamental Rights and Citizenship Programrne

b) Proximity polices:
- **Madrid Municipal Police**. The main objectives of Madrid Municipal Police are to provide security in different areas; preventing and responding to civilian security problems and assisting victims; ensuring security during events; youth protection; road safety; community policing

- **Lisbon Police:** The main target of the Policía de Segurança Publica (PSP) is to ensure security conditions for the exercise of rights and freedoms and respect for the guarantees of citizens, as well as the full functioning of democratic institutions, while respecting the legality and the principles of the rule of law. For this, it is foreseen to contribute to the training and information on the security of citizens.
That is why the PSP, through the Metropolitan Police Commands of Lisbon and the district police commands will try to achieve the main goals of the project in order to keep and to ensure the closer contact with the society as far as possible.

- **Riga Municipal Police** is a part of the Riga City Council and operates within the administrative territory of Riga city. It is governed by the Law on Police of the Republic of Latvia. The Riga Municipal Police is the institution

responsible for public order. Riga Municipal Police has experience of forms of intolerance at schools; also we faced with racism, xenophobia, homophobia and other forms of intolerance at mass events

- **Estonian Police and Border Guard Board**. The main tasks of Police and Border Guard Board are the securing of the external border of the European Union; the determination of citizenship and issue of documents; security and public order in the state; and the investigation and prevention of offences

c) University of Milan. The University of Milan, established in 1924, is a public teaching and research-intensive university, the only Italian among the 21 prestigious members of LERU (League of European Research Universities), and an internationally high-ranked university. The Department of Social and Political Sciences (SPS) has been ranked first among the large departments of social sciences in the 2004-2010 research assessment. SPS conducts and coordinates research and teaching programmes in the fields of social and political theory, public policy analysis, the politics of work and welfare, the study of culture and of social relations, immigration and migration policies. The Department was established in April 2012 when it merged the Department of Social and Political Studies and the Department of Labour and Welfare Studies.

d) Non-profit organizations:

- **TRABE Association– Spain**. TRABE is a nonprofit organization, created in 2005 in Spain. Its main goal is to improve life conditions of vulnerable people, to promote diversity and good understanding at local level, to promote integration trough social economy and solidarity projects. They mainly work with women, young people, immigrants, victims of human trafficking and sexual exploitation, etc.
- **Foundation for Access to Right** (FAR) Bulgaria. FAR provides legal aid to asylum seekers, refugees and migrants in Bulgaria, many of whom encounter racism, xenophobia and other forms of intolerance. FAR lawyers provide legal assistance to them in immigration detention facilities and refugee open camps, as well as during appeal and court proceedings.
- **Bradford Hate Crime Alliance** has worked widely with a range of organisations, locally, regionally and internationally on hate crime awareness. Our representatives have visited Europe, Pakistan, India and Yemen advising on local community policing. BHCA worked with Lord Hermon Ouseley on the Stephen Lawrence enquiry and the race riots in Bradford almost a decade ago.

As associate partners, participants are:

e) European Coalition of Cities Against Racism – ECCAR will ensure availability of different European cities in order to identify best practices and provide knowledge about different local strategies and services fighting against racism, xenophobia and other forms of intolerance. They also will participate in dissemination activities and transferability analysis, supporting the future Exchange Network constituted in the framework of the project

f) European Network of Policewomen is an international organization with as mission the promotion of its credo: "Quality through Equality". By working in partnership with other Police and/or Law Enforcement organizations in its member countries, ENP strives to facilitate positive changes in regard to Gender Mainstreaming, the Management of Diversity as well as optimizing the position of women into the police bodies. ENP will provide an innovative gender approach of proximity policing, contributing to a better understanding of women situation, on both sides, police and victims.

g) Ministry of Interior, is going to participate through the Coordination and Studies Office of the State Secretariat for Security, a body which manages the methodological rules and regulations that govern crime statistics for both state and regional security forces, which disseminates crime statistics information from the Ministry of Interior to both public and private institutions and international and private organisations. The Coordination and Studies Office has already collaborated with the General Secretariat for Immigration and Emigration of the Ministry of Employment and Social Security

in the FIFIR Project: "Training To Identify and Record Racist Incidents", a project funded by Progress Programme, targeting the for Law Enforcement Bodies in Spain.

Coordination among partners will be facilitated by a clear division of tasks and clear deadlines and milestones. All partners are experienced in carrying out cooperative international projects and EU grants management. Also constitution of working groups among different partners will facilitate a collaborative and participative working methodology.

Partner meetings will be held within the substantive work-streams, as well as management and coordination meetings will be scheduled as well. The consortium will be coordinated by the applicant. Also a Steering Committee will be constituted at the very beginning of the project facilitating the follow up and control of the project performance.
OBERAXE as main applicant leads work-streams 0. University of Milan leads work stream 1. City Council of Madrid – Municipal Police leads work stream 2 (with the support of Oberaxe). Ministry of Justice leads work stream 3. FAR from Bulgaria leads work-stream 4 (with the support of Oberaxe)

1.9. Subcontracting *(max. 2000 characters)*

If applicable, explain the reasons for any subcontracting in your project.

Note: On the definition of subcontracting please read carefully section V.1.5.3 of the Guide for Action Grants.

Activities to be subcontracted:
- Creation of the project Website and a logo representing the image of the project.
- Editing and printing materials
- Translation of work documents, lay out and printing publications, catering for coffee break and Interpretation at final conference
- Final external evaluation

1.10. Monitoring of the project implementation; risks and measures to mitigate them *(max 2000 characters)*

How will you ensure that the project is implemented as planned and what methods will you use to monitor its progress? What are the potential risks and what action do you plan to undertake to mitigate them?

A system of follow-up oriented to results will be implemented. By this we will assure that the project monitoring is focussed on results achievement and therefore that the project objectives are reached. The system is planned as a periodic review of the project performance and will offer processed and quality information to the project's responsible persons. This will help to, efficiently, monitor the project development. The nature of the system is to work in terms oriented to results and not only to management of tasks, operations and activities. Therefore the system will offer updated information on the achievements and problems registered during the execution, and will formulate recommendations on how to improve the operations and procedures.

The follow up is based on quarterly reports and three milestones are foreseen to implement improvements along project's life (Month 6, 12 and 18). The templates for collecting information are: template for minute meetings, participant's sheet (for participants on mutual learning workshop, working groups, meetings and final conference), activity reports and signature sheets for public events.

The leading applicant will develop financial control. A practical administration Manual will be provided to each partner to ensure good quality administrative procedures.

Virtual meetings (Skype) will be done every two months in order to exchange experiences and analyse potential deviations of the work plan, so the Steering Committee will be ready to act in case of troubles or difficulties.

The main potential risk for the project can be the existence of different communication and cultural codes between different countries, cities and societies. In order to mitigate this, a common work methodology and a well-defined internal decision-making and communication procedures will be developed. In addition, many partners are already used to work in international environments.

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1.11. Evaluation of the project activities, outputs and results *(max. 2000 characters)*

How will the project activities, the outputs and the results be evaluated, and by whom?

Explain which quantitative and qualitative indicators you propose to use for the evaluation of the reach and coverage of project activities and of project results.

Explain what data will be collected, according to what method and at what moments, including feedback from project participants (satisfaction surveys, evaluation forms, etc.).

How will findings be analysed and reported and how will they be used.

Note: *For the evaluation of the activities you will be requested to use a participation evaluation questionnaire provided by the Commission.*

You must identify which indicators you will use from the list provided in section 5 of the Application Form for Action Grant and include them in the indicators of your project. You will be asked to report on those indicators as part of the project's Final Report.

Where relevant, data must be disaggregated by gender and by age.

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The evaluation system to be implemented contains two basic elements, the first related with the monitoring of the project and the second related to the evaluation milestones. The Monitoring System is described above so, in the following lines, we will describe the evaluation system.

The evaluation will have two key moments, one in month 12 and the other in month 24 at the end of the project. Halfway through the implementation of the project, an interim evaluation will report back, on how the project has developed to date, and will introduce any corrective measures that may be considered necessary. The main focus will be on analysing the suitability of the procedures and processes and to look at the tasks completed and outputs produced. The final evaluation will then take place in month 24, focusing on analysing the effectiveness and relevance of the actions and the sustainability and impact the project has achieved. Other factors to be borne in mind will include the evaluation of key and cross-cutting aspects such as the gender perspective, innovation, visibility, dissemination and transferability.

Evaluation Indicators will be both quantitative and qualitative:
- Best Practices and Comparative Study:
  - ✓ Number and description of criteria and indicators used for identifying good practices
  - ✓ Qualitative questionnaire for evaluation of local experiences
  - ✓ Quality of information provided by each practice
  - ✓ Number of best practices identified, cities and main characteristics related to proximity policing
- Mutual Learning Programme:
  - ✓ Number and profile of Experts Panel participant
  - ✓ Structure, contents and methodology proposed by Tool Kit
  - ✓ Validation of the tool made by proximity polices
- Mutual Learning Workshop:
  - ✓ Number of participants, profile, usual place of work within proximity policing, gender and age
  - ✓ Participant evaluation questionnaire
  - ✓ Evaluation by experts and participants
- Local Action Plan & Protocol
  - ✓ Number of participants, type of participants in Working Groups 1 and 2
  - ✓ Number and type of Protocols for coordination with other law enforcement agents
  - ✓ Innovative measures for coordination with affected communities and civil society
  - ✓ Protocols for referring victims to local support resources
- Mutual Learning Network

- ✓ Number and type of entities participating
- ✓ Constitution minutes and sustainability plan approved
- Dissemination activities:
  - o Web site
    - ✓ Documents uploaded
    - ✓ Forum-blog activities
  - o Publications
    - ✓ Distribution lists
    - ✓ Number and type of final publications
  - o Final Conference
    - ✓ Number and type of participants; gender and age
    - ✓ Participation evaluation questionnaire including opinion about transferability of project results

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1.12. Dissemination strategy and communication tools

How do you plan to disseminate (actively spread) information about the project, its activities and its results? Please specify in particular:

- **Communication needs and objectives**: What are the communication needs and objectives of the project?
- **Target groups and multipliers**: What are the target groups? Which stakeholders or other organisations could possibly be supporters and multipliers of the communication activities?
- **Key messages:** Which messages will the activities convey in order to meet the communication objectives?
- **Distribution channels/tools:** Which communicationchannels/tools will be used to convey the messages to your target groups and multipliers?
- How will your dissemination strategy facilitate further use and transferability of the project results?

Through work stream 4 the communication strategy of the project will be designed. Among the actions to be carried out, it is included a project website to make the project results and activities available.

Information about the project, its activities and results will be published via the websites of ECCAR, UNESCO, the applicant and the partners. Cities requested to participate in the fieldwork will be informed in detail and participating cities will be directly provided with a follow-up on project results.

Information on the project will reach its target group through the networks of ECCAR and UNESCO. Project results will be actively and continuously communicated to the target group through the different publications, mailing lists, final Conference and civil society actors as intermediaries. The project and its results will be presented at ECCAR meetings and conferences. All partners will use national city-networks to disseminate the publications of the project.

The publications will be available online in 7 languages. All partners are ready to present the publications to cities in their territories of influence.

1.13. Sustainability and long-term impact of the project results *(max. 2000 characters)*

What is planned as follow-up of the project after the financial support of the European Union has ended? How will the sustainability of the project's results be assured? Are the project results likely to have a long-term impact? How?

Note: In this part you should not list activities or outputs of your project, but you should focus on the expected long-term impact of your project. The long-term impact refers to long-term socio-economic consequences that can be observed after a certain period following the completion of the project and may affect either the target groups of the project or other groups falling outside the boundary of the project, who may be winners or losers.

The project will be implemented with a network of cities and with support of an UN organisation, both interested in long-term use of these products. Ministries, local authorities and proximity polices are highly involved in the project development, so the appropriateness of the results and their sustainability should be easily achieved. A Sustainability Plan will be approved by Mutual Learning Network (MLN) constituted during the last step of the project. This Plan will include a roadmap with checkpoints to evaluate its progress (from a defined baseline to an optimizing future situation). Number of local authorities and proximity polices joined, as well as NGOs and other stakeholders, will be, among others, crucial indicators.

The substantive long-term impact will be further implementation of successful anti-discrimination strategies and consequently reduce discrimination.

1.14. Ethical issues related to the project *(max. 2000 characters)*

Describe any ethical issues which you could come across during the implementation of your project, including with regard to interactions with target groups or persons benefiting from the project, and present your strategy to address them.

Racism, Xenophobia and other forms of intolerance are special and sensitive topics that always need an extremely careful approach. Local police and other local agents participating in project activities, due to their proximity to potential victims and their communities, may need specific strategies to create bonds of trust. That will require special attention from experts facilitating and transferring good practices in a manner which ensures they can identify potential risks, mainly for prevention or facing incidents, assessing the impact and the seriousness of the facts. The principle of respect for people incorporates two fundamental ethical principles: respect for autonomy and protection of vulnerable persons. Cultural appropriateness of topics and methodologies for conducting outreach strategies will also be particularly taken into account.

The project will keep the ethical principles of confidentiality and, mainly, respect for the boundaries in involvement people want to define in all the activities of the project. Case studies, real incidents and experiences from proximity policing will be confidential and the anonymity will be guaranteed.

1.15. Mainstreaming *(max. 2000 characters)*

How do you plan to ensure mainstreaming of aspects mentioned in section 2.3 of the call in the activities of your project?.

The integration of the principle of equal treatment and non-discrimination between men and women is an essential factor in PROXIMITY since women constitute one of the groups with increased vulnerability and therefore with a higher risk of racist or xenophobic incidents.

Following the recommendations of the Council of Europe's 1998 gender mainstreaming is an effective strategy for progress in the achievement of equality between women and men in public policies and help eliminate gender inequalities, correct procedures and working methods, and promote social change trends. It is not a sporadic application of ad hoc measures but of transversal gender policies involving structural and social change.

PROXIMITY will affect the actions of mainstreaming were developed in cities, especially where held in the proximity police through the following measures:

a) Through the procedures of work and methodology of action that are based on PROXIMITY. The methodology of cooperative learning has as fundamental equality between the / participants and ensure through procedures of the project (from the comparative study to the development of the dissemination of results) equal between men and women.

b) From the conception of the structural change that is necessary to check the structures and forms of organization of the public administration, in this case through the local authorities, to eradicate the factors that make keep the inequalities and discrimination against women.

The participation as Associate Partner of European Network of Policewomen is essential. By working in partnership with other Police and/or Law Enforcement organizations in its member countries, ENP strives to facilitate positive changes in regard to Gender Mainstreaming, the Management of Diversity as well as optimizing the position of women into the police bodies.

1.16. IF APPLICABLE: Description of child protection policy *(max. 2000 characters)*

If the applicant and/or any of the partners work directly with/have contact with children, provide a description of the child protection policy of these organisations, covering the following topics:

- purpose of the child protection policy;

- application of the policy (applicable to which staff, in which situations);

- responsibility: who is responsible for ensuring that the policy is adhered to;

- description of recruitment and screening processes with regard to child protection policy (details of training on child protection policy and rights of the child, screening, vetting (criminal background check). Preventing harm to children: processes exist to help minimise the possibility of children being abused by those in positions of trust.

PART 2 – DESCRIPTION OF WORKSTREAMS AND ACTIVITIES

In Part 2, please detail the activities that you will undertake to achieve the objectives and results described in Part 1 of this document. This section is divided into several Workstreams (WS), i.e.: sets of activities leading to a specific output that you wish to produce.

Any project will have a minimum of two and maximum of five WS: Workstream 0 including the management and coordination activities and outputs and Workstreams 1 to 4 including activities and outputs related to the objective(s) of your project.

Each Workstream should include activities and the expected outputs. Except for Workstream 0, you should provide a title and an objective to each Workstream.

➤ Workstream 0 - Management and Coordination of the Project

Workstream 0 is intended for the general management and coordination activities of the project (project meetings, project monitoring and evaluation, financial management, reporting, etc.) and all the activities which are cross cutting and therefore difficult to assign just to one specific workstream. In such case, instead of splitting them across many workstreams, please enter and describe them in workstream 0. For this reason this workstream has a different layout, where you do not have to enter objectives and duration. Nevertheless, it will have its own outputs and corresponding budget.

I. Description of the work (activities)

Be specific, give a short name for each activity, number them and describe them briefly.
Indicate for each activity the partner who will be responsible for its implementation.

No.	Name and description of the activity	Partner
1	Kick off meeting in Milan and constitution of Steering Committee (SC)	ALL PARTNERS
2	Working procedures and Administrative and Financial Manual for partners	OBERAXE
3	Set-up an internal communication system (kick-off meeting and 2 partners' meetings; use of e-mails and Skype; use of collaborative software	OBERAXE
4	Designing Follow Up System + Follow Up Reports (M6, 12 and 18) + Mid-term evaluation (M12)	TRABE
5	Organizing 2 working groups (Comparative Study &Mutual Learning + Action Plan & Protocols + Dissemination).	ALL
6	Final external evaluation (M24)	Subcontracted
7	Final Technical and Financial Report	OBERAXE

II. Output(s) of this workstream

List the outputs to be produced by this workstream.

Outputs of your planned activities can be **intangible** (conferences, seminars, training sessions, meetings, interviews, etc.) or **tangible** (manuals, reports, leaflets, website, training material packages, books, etc.).

Give factual and quantitative data: *e.g.:*
- *X regional seminars; X participants, in X country.*
- *title of publication, type of publication (brochure, manual, flyer, book, training material, etc.) language, format (electronic/printed), number of pages, number of copies.*

No.	Output	Factual and quantitative data	Target group
1	Working procedures and Administrative and Financial Manual	Internal Manual for coordination purposes (English)	Partners
2	Follow Up Reports	3 follow up reports (M6-12-18) (English) about project activity	Partners
3	Midterm evaluation report	Internal evaluation, public report, summarizing project performance, results, delivered outputs and the progress of objectives achievement. (English)	Partners, associated partners and stakeholders
4.	Minutes of meetings	Minutes (English)	Partners and associated partners
5.	Final external evaluation	Report (external evaluation) - English	EC, partners, associated partners and stakeholders
6.	Final Technical and Financial Report	Report - english	EC, partners,

➤ Workstream 1: Title: **Best Practices and Comparative Study**

Duration in months: **7 months**	Leading partner: **UNIVERSITY OF MILAN**

I. Objective(s) of this workstream

The goal is to identify good practices at local level about different services and structures dealing with racism and xenophobia phenomena running in selected European cities, especially those related to proximity policing (protocols, awareness programs, training...), specialized municipal services, innovative experiences in neighborhoods, hot lines, etc.

II. Description of the work (activities)

Be specific, give a short name for each activity, number them and describe them briefly.
Indicate for each activity the partner who will be responsible for its implementation.

No.	Name and description of the activity	Partner
1	Definition of methodology: defining key concepts, criteria and indicators in order to identify good practices. Selecting a sample of cities by each country (at least 2 cities by country): Spain, Portugal, United Kingdom, Latvia, Finland, Italy, and Bulgaria. ECCAR Network (Associated partners) will suggest recommended cities	UNIVERSITY MILANO TRABE, MINISTRY OF JUSTICE - FINLAND
2	Guidelines for fieldwork: interview drafts, focus group drafts, reporting templates, good practice sheets.	UNIVERSITY MILANO TRABE, MINISTRY OF JUSTICE FINLAND

3	The fieldwork will include the following steps:
	    a. selection of key informants and institutions;
	    b. collection of available relevant documents (past experiences reports, monitoring of this
		ALL PARTNERS AND

		kind of crimes and related episodes, action protocols, etc.) c. interviews with key informants; d. focus group with members of relevant institutions	ASSOCIATED PARTNERS
4		Analysing information: Drafting, triangulating and validation of the results, based on the reporting templates	UNIVERSITY MILANO (All partners review)

III. Output(s) of this workstream

List the outputs to be produced by this workstream.

Outputs of your planned activities can be **intangible** (conferences, seminars, training sessions, meetings, interviews, etc.) or **tangible** (manuals, reports, leaflets, website, training material packages, books, etc.).

Give factual and quantitative data: *e.g.:*
- *X regional seminars; X participants, in X country.*
- *title of publication, type of publication (brochure, manual, flyer, book, training material, etc.) language, format (electronic/printed), number of pages, number of copies.*

No.	Output	Factual and quantitative data	Target group
1	Comparative report on participating countries about different services, structures and methodologies dealing with racism and xenophobia running in proximity police. Best Practices Sheets	30 page on line report available into 8 languages (ES, PT, EN, IT,FIN, BU,LV, ST) – electronic document	Local police, local politicians, city administration, civil University. IGO's (FRA, ECCAR, etc.) society actors, vulnerable groups,

➤ Workstream 2: Title: **Mutual Learning Programme**

Duration in months: **7 months**	Leading partner: **CITY COUNCIL OF MADRID - MUNICIPAL POLICE & OBERAXE**

I. Objective(s) of this workstream

Design of Mutual Learning Programme for local authorities, especially proximity policing, aimed to build and strengthening the community's capacity for identifying and acting against racist, xenophobic incidents and hate crimes, as well as to provide support to victims and their communities and affinity groups.

II. Description of the work (activities)

Be specific, give a short name for each activity, number them and describe them briefly.
Indicate for each activity the partner who will be responsible for its implementation.

No.	Name and description of the activity	Partner
1.	Organizing a transnational panel of experts: virtual Working Group with the partners and experts from some best practices cities identified in WS1. The working group has as objective to define the contents of Practical Tool Kit for Proximity Policing.	All the partners
2.	Practical Tool Kit for municipalities, policing and citizenship: Key concepts about racism,	All the

	xenophobia and other forms of intolerance; Prevention and Vigilance to detect racism and intolerance at local level; Support policing in combating racism and discrimination; involving communities and citizens in combating racism, xenophobia and hate crimes. Validation by partners.	partners
3.	Mutual Learning Workshop (2-4 people/partner – 3 days) in Madrid. Addressed to the Proximity Police of the cities for the exchange of experiences and dissemination of the Practical Tool Kit.	All the partners

III. Output(s) of this workstream

List the outputs to be produced by this workstream.

Outputs of your planned activities can be **intangible** (conferences, seminars, training sessions, meetings, interviews, etc.) or **tangible** (manuals, reports, leaflets, website, training material packages, books, etc.).

Give factual and quantitative data: *e.g.:*
- X regional seminars; X participants, in X country.
- title of publication, type of publication (brochure, manual, flyer, book, training material, etc.) language, format (electronic/printed), number of pages, number of copies.

No.	Output	Factual and quantitative data	Target group
1	Practical Tool Kit for Proximity Policing for prevention, identifying and acting against racist, xenophobic incidents and hate crimes	30 pages on line on a Practical Tool Kit available in 8 languages (ES, PT, EN, IT,FIN, BU,LV, ST)	Local police, local politicians, city administration, civil University. IGO's (FRA, ECCAR, etc.) society actors, trainers, vulnerable groups.
2	Mutual Learning Workshop for proximity policing (3 representatives of each local police participating in the consortium).	Mutual Learning Workshop (40 people – 3 days) in Madrid	Local police, local politicians, city administration, civil University. IGO's (FRA, ECCAR, etc.) society actors, trainers, vulnerable groups.

➤ Workstream 3: Title: **Local Action Plan and Protocols for tackling racism, xenophobia and other forms of intolerance**

Duration in months: **7 months**	Leading partner: **MINISTRY OF JUSTICE - FINLAND**

I. Objective(s) of this workstream

Developing a Local Action Plan and Protocols for the local authorities and proximity police with the following contents:
- Protocols for identification, reporting, recording and acting, including preventive aspects (tutor officers, mediator officers and other experiences)
- Coordination with other services: prosecution, police courts, other law enforcement officials.
- Victims' assistance: referral to health care services, counselling and other support services.
- Coordination with civil society taking especially into account affected communities as hate crime affects not only the victim but the whole collective, community or affinity group to which the victim belongs to.

Consortium will be divided in two working groups
- • WG1: Protocols and coordination with other law enforcement agents

• WG2: Coordination with affected communities and civil society; referral victims to local support resources.	

II. Description of the work (activities)

Be specific, give a short name for each activity, number them and describe them briefly.
Indicate for each activity the partner who will be responsible for its implementation.

No.	Name and description of the activity	Partner
1.	Intermediate Meeting in Helsinki (2 people / 2 days). Constitution of working groups: definition of methodology of WG, templates, etc.	MINISTRY OF JUSTICE - FINLAND AND ALL PARTNERS
2.	Working Group meetings and case studies (2 virtual meetings).	ALL PARTNERS
3.	Elaboration of WG conclusions and reports.	MINISTRY OF JUSTICE – FINLAND
4.	Elaboration of Local Action Plan and Protocol.	MINISTRY OF JUSTICE – FINLAND AND ALL PARTNERS

III. Output(s) of this workstream

List the outputs to be produced by this workstream.

Outputs of your planned activities can be **intangible** (conferences, seminars, training sessions, meetings, interviews, etc.) or **tangible** (manuals, reports, leaflets, website, training material packages, books, etc.).

Give factual and quantitative data: *e.g.:*
- *X regional seminars; X participants, in X country.*
- *title of publication, type of publication (brochure, manual, flyer, book, training material, etc.) language, format (electronic/printed), number of pages, number of copies.*

No.	Output	Factual and quantitative data	Target group
1.	Intermediate Meeting in Helsinki (2 people/2 days)	20 people / 2 days	All Partners
2.	Local Action Plan & Protocol.	20 pages on line Local Action Plan & Protocol available in 8 languages (ES, PT, EN, IT,FIN, BU,LV, ST)	Local politicians and administration, civil servants, ONG, trainers.

➤ Workstream 4: Title: Dissemination, Networking and sustainability

Duration in months: **24 months**	Leading partner: **FAR - BULGARIA & OBERAXE**

I. Objective(s) of this workstream

Developing a project strategy for the national and European dissemination of the milestones and results of the working process through:
• Create a practical **Mutual Learning Network** (network of offices / local services against hate crimes).
• Dissemination activities: web site, logo, leaflet, publications, awareness national activities...
• Sustainability Plan.
• Final Conference in Madrid.

II. Description of the work (activities)

Be specific, give a short name for each activity, number them and describe them briefly.
Indicate for each activity the partner who will be responsible for its implementation.

No.	Name and description of the activity	Partner
1.	Creating the Dissemination and Communication Plan of the Project. Website and logo of the project	FAR & OBERAXE
2.	Developing the Mutual Learning Network: objectives, methodology, developing a sustainability plan, etc.	FAR & OBERAXE + all partners
3.	Final Publication: Products Summary and results of the working process. (edited publication – all languages of the consortium)	OBERAXE
4.	Final Conference in Madrid (100 people / 2 days): assessment of the work, exchange of practices in the participating countries, dissemination of the project results.	OBERAXE
5.	National and European Dissemination of the Final Publication.	ALL

III. Output(s) of this workstream

List the outputs to be produced by this workstream.

Outputs of your planned activities can be **intangible** (conferences, seminars, training sessions, meetings, interviews, etc.) or **tangible** (manuals, reports, leaflets, website, training material packages, books, etc.).

Give factual and quantitative data: e.g.:
- X regional seminars; X participants, in X country.
- title of publication, type of publication (brochure, manual, flyer, book, training material, etc.) language, format (electronic/printed), number of pages, number of copies.

No.	Output	Factual and quantitative data	Target group
1.	Communication Plan	Internal Manual	Partners
2.	Website and logo	Project website (English) and multilingual contents for project results and outputs; logo of the project, reflecting the image of the project.	Local politicians and administration, civil servants, NGOs and other stakeholders
2.	Mutual Learning Network	10 pages on line draft report with objectives, sustainability plan and methodology.	
3.	Project Memory (products summary and results)	Printed Publication available in 8 languages (ES, PT, EN, IT,FIN, BU,LV, ST)	Partners + stakeholders
4.	International Final Conference in	100 people / 2 days	Local politicians and administration, civil servants, NGOs,

	Madrid		stakeholders

IDENTIFICATION FORM

Title	Proximity Policing Against Racism, Xenophobia and other forms of Intolerance (PROXIMITY)

Legal name of beneficiary/co-ordinator	General Secretariat of Immigration and Emigration - Spanish Observatory on Racism and Xenophobia (OBERAXE) - Ministry of Employment and Social Security

Address	Jose Abascal 39 - 28003 MADRID (SPAIN)

Eligiblity period	From:	01/04/2017	To:	31/03/2019

Banking details	Name and address of the bank	BANCO DE ESPANA - C/ALCALA 50
	Bank account n°	9000 0001 20 0253107033
	I.B.A.N	ES 44 9000 0001 20 0253107033
	Bank account holder	
	Payment reference (if necessary)	

Summary of activities

Proximity project try to contribute to the prevention and fight against racism, xenophobia and other forms of intolerance, including hate crimes at local level, by increasing the capacities of local authorities and especially municipal policing to identify and face racism, xenophobia and other forms of intolerance phenomena. This will be done through: Identification of Best Practices and Comparative Study; Mutual Learning Program; Local Action Plan & Protocols and dissemination activities and Exchange Network

Total amount requested from the EU	EURO 376.227,41

BENEFICIARIES

		Country
Legal name of beneficiary/co-ordinator	General Secretariat of Immigration and Emigration - Spanish Observatory on Racism and Xenophobia	ES

Co-beneficiary Code	Legal name of Co-beneficiary	Country
Co-beneficiary 1	City Council of Madrid – Local Police (ADM)	ES
Co-beneficiary 2	TRABE Association (TRABE)	ES
Co-beneficiary 3	Lisbon Police (LP)	PT
Co-beneficiary 4	Bradford Hate Crime Alliance (BHCA)	UK
Co-beneficiary 5	Riga Municipal Police	LV
Co-beneficiary 6	Ministry of Justice /Unit for Democracy, Language Affairs and Fundamental Rights (MOJ)	FI
Co-beneficiary 7	Estonian Police and Border Guard Board (EEPolice)	EE
Co-beneficiary 8	Foundation for Access to Rights - (FAR)	BU
Co-beneficiary 9	University of Milan	IT
Co-beneficiary 10		
Co-beneficiary 11		
Co-beneficiary 12		
Co-beneficiary 13		
Co-beneficiary 14		
Co-beneficiary 15		
Co-beneficiary 16		
Co-beneficiary 17		
Co-beneficiary 18		
Co-beneficiary 19		
Co-beneficiary 20		

	A	B	C	D	E	F	G	H	I
1				**FORECAST BUDGET CALCULATION**					
2				Estimated Expenditure		%			
3			A	Staff	292.310,00				
4			B	Travel	73.148,00				
5			C	Equipment	0,00				
6			D	Consumables	0,00				
7			E	Other direct costs	74.060,00				
8			Total Direct Costs		439.518,00				
9			F	Indirect costs	30.766,26	7,00%			
10			Total Eligible Costs		470.284,26				
11			G	Contribution in kind	0,00				
12			Total Costs		470.284,26				
13				Estimated Income					
14			I	Financial contributions specifically assigned by donors to the financing of the eligible costs & Income generated by the financed activities	0,00	0,00%			
15			K	Other income, including own contribution from the beneficiary/-ies	94.056,85	20,00%			
16				EU Contribution	376.227,41	80,00%			
17			Total		470.284,26				
18			G	Contribution in kind	0,00				
19			Total Income		470.284,26				
20									
21									
22						Subtotal of selected entries			
23	Budget heading	Name of Beneficiary	Workstream	Description of item Answer to the questions: Who and/or What ? [e.g.Functions/tasks in the project (Heading A); Estimated destination (Heading B); estimated depreciation (Heading C), etc]	Unit (days, flight, DSA, etc)	Amount per unit in EURO	Number of units	Total EURO	Additional Information
24	A	SGIE	Workstream 0	Project coordinator	day	200,00	60,00	12.000,00	
25	A	ADM	Workstream 0	Project coordinator	day	200,00	48,00	9.600,00	
26	A	TRABE	Workstream 0	Project coordinator	day	180,00	48,00	8.640,00	
27	A	LP	Workstream 0	Project coordinator	day	200,00	48,00	9.600,00	
28	A	BHCA	Workstream 0	Project coordinator	day	230,00	48,00	11.040,00	
29	A	MOJ	Workstream 0	Project coordinator	day	200,00	48,00	9.600,00	
30	A	Riga Police	Workstream 0	Project coordinator	day	14,00	48,00	672,00	
31	A	EE Police	Workstream 0	Project coordinator	day	160,00	48,00	7.680,00	
32	A	FAR	Workstream 0	Project coordinator	day	195,00	48,00	9.360,00	
33	A	Univ. Milan	Workstream 0	Project coordinator	day	491,00	15,00	7.365,00	
34	A	SGIE	Workstream 0	Project assistant	day	120,00	96,00	11.520,00	
35	A	TRABE	Workstream 1	Researcher	day	160,00	80,00	12.800,00	

	A	B	C	D	E	F	G	H	I
23	Budget heading	Name of Beneficiary	Workstream	Description of item Answer to the questions: Who and/or What ? [e.g.Functions/tasks in the project (Heading A); Estimated destination (Heading B); estimated depreciation (Heading C), etc]	Unit (days, flight, DSA, etc)	Amount per unit in EURO	Number of units	Total EURO	Additional information
36	A	Univ. Milan	Workstream 1	Principal researcher	day	115,00	210,00	24.150,00	
37	A	MOJ	Workstream 1	Researcher	day	180,00	60,00	10.800,00	
38	A	LP	Workstream 1	Assistant for contacting key informants/each country	day	150,00	10,00	1.500,00	
39	A	BHCA	Workstream 1	Assistant for contacting key informants/each country	day	180,00	10,00	1.800,00	
40	A	ADM	Workstream 1	Assistant for contacting key informants/each country	day	150,00	10,00	1.500,00	
41	A	Riga Police	Workstream 1	Assistant for contacting key informants/each country	day	13,00	10,00	130,00	
42	A	EE Police	Workstream 1	Assistant for contacting key informants/each country	day	120,00	10,00	1.200,00	
43	A	FAR	Workstream 1	Assistant for contacting key informants/each country	day	100,00	10,00	1.000,00	
44	A	SGIE	Workstream 2	Expert for Mutual Learning Programme	day	180,00	40,00	7.200,00	
45	A	TRABE	Workstream 2	Expert for Mutual Learning Programme	day	160,00	40,00	6.400,00	
46	A	ADM	Workstream 2	Expert for Mutual Learning Programme	day	180,00	80,00	14.400,00	
47	A	LP	Workstream 2	Expert for Mutual Learning Programme	day	180,00	40,00	7.200,00	
48	A	BHCA	Workstream 2	Expert for Mutual Learning Programme	day	200,00	40,00	8.000,00	
49	A	MOJ	Workstream 2	Expert for Mutual Learning Programme	day	180,00	40,00	7.200,00	
50	A	Riga Police	Workstream 2	Expert for Mutual Learning Programme	day	14,00	40,00	560,00	
51	A	EE Police	Workstream 2	Expert for Mutual Learning Programme	day	140,00	40,00	5.600,00	
52	A	FAR	Workstream 2	Expert for Mutual Learning Programme	day	100,00	40,00	4.000,00	
53	A	Univ. Milan	Workstream 2	Expert for Mutual Learning Programme	day	491,00	5,00	2.455,00	
54	E	SGIE	Workstream 2	External expert 1 for ML Workshop	hour	60,00	48,00	2.880,00	
55	E	TRABE	Workstream 2	External expert 2 for ML Workshop	hour	60,00	48,00	2.880,00	
56	A	ADM	Workstream 2	Local police for ML workshop (3 people x 3 days)	day	180,00	9,00	1.620,00	
57	A	LP	Workstream 2	Local police for ML workshop (3 people x 3 days)	day	180,00	9,00	1.620,00	
58	A	BHCA	Workstream 2	Local police for ML workshop (3 people x 3 days)	day	200,00	9,00	1.800,00	
59	A	MOJ	Workstream 2	Local police for ML workshop (3 people x 3 days)	day	180,00	9,00	1.620,00	
60	A	Riga Police	Workstream 2	Local police for ML workshop (3 people x 3 days)	day	12,00	9,00	108,00	
61	A	EE Police	Workstream 2	Local police for ML workshop (3 people x 3 days)	day	180,00	9,00	1.620,00	
62	A	ADM	Workstream 3	Expert for Local Action Plan & Protocol	day	180,00	30,00	5.400,00	
63	A	LP	Workstream 3	Expert for Local Action Plan & Protocol	day	180,00	50,00	9.000,00	
64	A	BHCA	Workstream 3	Expert for Local Action Plan & Protocol	day	200,00	30,00	6.000,00	
65	A	MOJ	Workstream 3	Expert for Local Action Plan & Protocol	day	180,00	30,00	5.400,00	
66	A	Riga Police	Workstream 3	Expert for Local Action Plan & Protocol	day	13,00	30,00	390,00	
67	A	EE Police	Workstream 3	Expert for Local Action Plan & Protocol	day	180,00	30,00	5.400,00	
68	A	SGIE	Workstream 3	Expert for Local Action Plan & Protocol	day	180,00	30,00	5.400,00	
69	A	TRABE	Workstream 3	Expert for Local Action Plan & Protocol	day	160,00	50,00	8.000,00	
70	A	FAR	Workstream 3	Expert for Local Action Plan & Protocol	day	100,00	30,00	3.000,00	
71	A	SGIE	Workstream 4	Coordinator of exchange network	day	180,00	48,00	8.640,00	
72	A	ADM	Workstream 4	Expert for exchange network	day	180,00	24,00	4.320,00	

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	A	B	C	D	E	F	G	H	I
23	Budget heading	Name of Beneficiary	Workstream	Description of item Answer to the questions: Who and/or What ? [e.g.Functions/tasks in the project (Heading A); Estimated destination (Heading B); estimated depreciation (Heading C), etc]	Unit (days, flight, DSA, etc)	Amount per unit in EURO	Number of units	Total EURO	Additional information
73	A	BHCA	Workstream 4	Expert for exchange network	day	200,00	24,00	4.800,00	
74	A	TRABE	Workstream 4	Expert for Dissemination & Communication Plan	day	160,00	20,00	3.200,00	
75	B	SGIE	Workstream 0	Travel to Brussels (Kick Off)	flight	250,00	1,00	250,00	
76	B	TRABE	Workstream 0	Travel to Brussels (Kick Off)	flight	250,00	1,00	250,00	
77	B	SGIE	Workstream 0	Per diem Brussels (kick off)	DSA	232,00	1,00	232,00	
78	B	TRABE	Workstream 0	Per diem Brussels (kick off)	DSA	232,00	1,00	232,00	
79	B	SGIE	Workstream 0	Project Kick off (MILAN)	flight	200,00	2,00	400,00	
80	B	ADM	Workstream 0	Project Kick off (MILAN)	flight	200,00	2,00	400,00	
81	B	TRABE	Workstream 0	Project Kick off (MILAN)	flight	200,00	2,00	400,00	
82	B	MOJ	Workstream 0	Project Kick off (MILAN)	flight	300,00	2,00	600,00	
83	B	BHCA	Workstream 0	Project Kick off (MILAN)	flight	300,00	2,00	600,00	
84	B	Riga Police	Workstream 0	Project Kick off (MILAN)	flight	300,00	2,00	600,00	
85	B	EE Police	Workstream 0	Project Kick off (MILAN)	flight	300,00	2,00	600,00	
86	B	FAR	Workstream 0	Project Kick off (MILAN)	flight	300,00	2,00	600,00	
87	B	LP	Workstream 0	Project Kick off (MILAN)	flight	420,00	2,00	840,00	
88	B	SGIE	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
89	B	ADM	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
90	B	TRABE	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
91	B	MOJ	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
92	B	BHCA	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
93	B	Riga Police	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
94	B	EE Police	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
95	B	FAR	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
96	B	LP	Workstream 0	Project Kick off (MILAN) - 2 people x 2 days	DSA	230,00	4,00	920,00	
97	B	SGIE	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	400,00	2,00	800,00	
98	B	ADM	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	400,00	2,00	800,00	
99	B	TRABE	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	400,00	2,00	800,00	
100	B	LP	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	400,00	2,00	800,00	
101	B	BHCA	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	400,00	2,00	800,00	
102	B	Riga Police	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	200,00	2,00	400,00	
103	B	EE Police	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	200,00	2,00	400,00	
104	B	FAR	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	400,00	2,00	800,00	
105	B	Univ. Milan	Workstream 3	Intermediate meeting - protocol - Helsinki	flight	400,00	2,00	800,00	
106	B	SGIE	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
107	B	ADM	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	

	A	B	C	D	E	F	G	H	I
23	Budget heading	Name of Beneficiary	Workstream	Description of item Answer to the questions: Who and/or What ? [e.g.Functions/tasks in the project (Heading A); Estimated destination (Heading B); estimated depreciation (Heading C), etc]	Unit (days, flight, DSA, etc)	Amount per unit in EURO	Number of units	Total EURO	Additional information
108	B	TRABE	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
109	B	LP	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
110	B	BHCA	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
111	B	Riga Police	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
112	B	EE Police	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
113	B	FAR	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
114	B	Univ. Milan	Workstream 3	Intermediate meeting - protocol - Helsinki- 2 people x 2 days	DSA	244,00	4,00	976,00	
115	B	LP	Workstream 2	Mutual Learning Workshop - Madrid	flight	200,00	3,00	600,00	
116	B	BHCA	Workstream 2	Mutual Learning Workshop - Madrid	flight	200,00	4,00	800,00	
117	B	MOJ	Workstream 2	Mutual Learning Workshop - Madrid	flight	400,00	4,00	1.600,00	
118	B	Riga Police	Workstream 2	Mutual Learning Workshop - Madrid	flight	300,00	3,00	900,00	
119	B	EE Police	Workstream 2	Mutual Learning Workshop - Madrid	flight	300,00	3,00	900,00	
120	B	FAR	Workstream 2	Mutual Learning Workshop - Madrid	flight	300,00	2,00	600,00	
121	B	Univ. Milan	Workstream 2	Mutual Learning Workshop - Madrid	flight	300,00	2,00	600,00	
122	B	LP	Workstream 2	Mutual Learning Workshop - Madrid - 3 people x 3 days	DSA	212,00	9,00	1.908,00	
123	B	BHCA	Workstream 2	Mutual Learning Workshop - Madrid - 4 people x 3 days	DSA	212,00	12,00	2.544,00	
124	B	MOJ	Workstream 2	Mutual Learning Workshop - Madrid - 4 people x 3 days	DSA	212,00	12,00	2.544,00	
125	B	Riga Police	Workstream 2	Mutual Learning Workshop - Madrid - 3 people x 3 days	DSA	212,00	9,00	1.908,00	
126	B	EE Police	Workstream 2	Mutual Learning Workshop - Madrid - 3 people x 3 days	DSA	212,00	9,00	1.908,00	
127	B	FAR	Workstream 2	Mutual Learning Workshop - Madrid - 2 people x 3 days	DSA	212,00	6,00	1.272,00	
128	B	Univ. Milan	Workstream 2	Mutual Learning Workshop - Madrid - 2 people x 3 days	DSA	212,00	6,00	1.272,00	
129	B	LP	Workstream 4	Final Conference - Madrid	flight	200,00	2,00	400,00	
130	B	BHCA	Workstream 4	Final Conference - Madrid	flight	200,00	4,00	800,00	
131	B	MOJ	Workstream 4	Final Conference - Madrid	flight	400,00	4,00	1.600,00	
132	B	Riga Police	Workstream 4	Final Conference - Madrid	flight	300,00	2,00	600,00	
133	B	EE Police	Workstream 4	Final Conference - Madrid	flight	300,00	2,00	600,00	

	A	B	C	D	E	F	G	H	I
23	Budget heading	Name of Beneficiary	Workstream	Description of item Answer to the questions: Who and/or What ? [e.g.Functions/tasks in the project (Heading A); Estimated destination (Heading B); estimated depreciation (Heading C), etc]	Unit (days, flight, DSA, etc)	Amount per unit in EURO	Number of units	Total EURO	Additional information
134	B	FAR	Workstream 4	Final Conference - Madrid	flight	300,00	2,00	600,00	
135	B	Univ. Milan	Workstream 4	Final Conference - Madrid	flight	300,00	3,00	900,00	
136	B	SGIE	Workstream 4	Final Conference - Madrid (10 guests)	flight	250,00	10,00	2.500,00	
137	B	SGIE	Workstream 4	Final Conference - Madrid (10 guests)	DSA	212,00	20,00	4.240,00	
138	B	LP	Workstream 4	Final Conference - Madrid (2 people x 3 days)	DSA	212,00	6,00	1.272,00	
139	B	BHCA	Workstream 4	Final Conference - Madrid (4 people x 3 days)	DSA	212,00	12,00	2.544,00	
140	B	MOJ	Workstream 4	Final Conference - Madrid (4 people x 3 days)	DSA	212,00	12,00	2.544,00	
141	B	Riga Police	Workstream 4	Final Conference - Madrid (2 people x 3 days)	DSA	212,00	6,00	1.272,00	
142	B	EE Police	Workstream 4	Final Conference - Madrid (2 people x 3 days)	DSA	212,00	6,00	1.272,00	
143	B	FAR	Workstream 4	Final Conference - Madrid (2 people x 3 days)	DSA	212,00	6,00	1.272,00	
144	B	Univ. Milan	Workstream 4	Final Conference - Madrid (3 people x 3 days)	DSA	212,00	9,00	1.908,00	
145	E	TRABE	Workstream 1	Translation compartive study en- es - 30 pages	page	30,00	30,00	900,00	
146	E	Univ. Milan	Workstream 1	Translation compartive study en- it - 30 pages	page	30,00	30,00	900,00	
147	E	MOJ	Workstream 1	Translation compartive study en- fin - 30 pages	page	30,00	30,00	900,00	
148	E	FAR	Workstream 1	Translation compartive study en- bu - 30 pages	page	30,00	30,00	900,00	
149	E	Riga Police	Workstream 1	Translation compartive study en- lv - 30 pages	page	30,00	30,00	900,00	
150	E	EE Police	Workstream 1	Translation compartive study en- st - 30 pages	page	30,00	30,00	900,00	
151	E	LP	Workstream 1	Translation compartive study en- pt - 30 pages	page	30,00	30,00	900,00	
152	E	SGIE	Workstream 2	Translation ML Practical tool kit en- es - 30 pages	page	30,00	30,00	900,00	
153	E	Univ. Milan	Workstream 2	Translation ML Practical tool kit en- it - 30 pages	page	30,00	30,00	900,00	
154	E	MOJ	Workstream 2	Translation ML Practical tool kit en- fin - 30 pages	page	30,00	30,00	900,00	
155	E	FAR	Workstream 2	Translation ML Practical tool kit en- bu - 30 pages	page	30,00	30,00	900,00	
156	E	Riga Police	Workstream 2	Translation ML Practical tool kit en- lv - 30 pages	page	30,00	30,00	900,00	
157	E	LP	Workstream 2	Translation ML Practical tool kit en- pt - 30 pages	page	30,00	30,00	900,00	
158	E	EE Police	Workstream 2	Translation ML Practical tool kit en- st - 30 pages	page	30,00	30,00	900,00	
159	E	SGIE	Workstream 2	Interpretation es-en-es ML Workshop 3 days	day	2.500,00	3,00	7.500,00	
160	E	SGIE	Workstream 2	Materials ML Workshop	folder	5,00	30,00	150,00	
161	E	SGIE	Workstream 2	Coffe Break for ML Workshop (3 days x 30 peop)	coffe	5,00	90,00	450,00	
162	E	SGIE	Workstream 3	Translation Proximity Protocol en- es - 20 pages	page	30,00	20,00	600,00	
163	E	Univ. Milan	Workstream 3	Translation Proximity Protocol en- it - 20 pages	page	30,00	20,00	600,00	
164	E	MOJ	Workstream 3	Translation Proximity Protocol en- fin - 20 pages	page	30,00	20,00	600,00	
165	E	FAR	Workstream 3	Translation Proximity Protocol en- bu - 20 pages	page	30,00	20,00	600,00	
166	E	Riga Police	Workstream 3	Translation Proximity Protocol en- lv - 20 pages	page	30,00	20,00	600,00	
167	E	EE Police	Workstream 3	Translation Proximity Protocol en- st - 20 pages	page	30,00	20,00	600,00	
168	E	SGIE	Workstream 4	Interpretation (en-es) Final Conference 2 days	day	2.500,00	2,00	5.000,00	
169	E	SGIE	Workstream 4	Press conference for results distribution	p.c.	600,00	1,00	600,00	
170	E	SGIE	Workstream 4	Coffee Break for (100 people x 2 days)	coffee	5,00	200,00	1.000,00	

	A	B	C	D	E	F	G	H	I
23	Budget heading	Name of Beneficiary	Workstream	Description of item Answer to the questions: Who and/or What ? [e.g.Functions/tasks in the project (Heading A); Estimated destination (Heading B); estimated depreciation (Heading C), etc]	Unit (days, flight, DSA, etc)	Amount per unit in EURO	Number of units	Total EURO	Additional information
171	E	SGIE	Workstream 4	Lunch Final Conference (100 people x 1 day)	lunch	20,00	100,00	2.000,00	
172	E	SGIE	Workstream 4	Conference Organiz (staff, roll up..)	conference	2.000,00	1,00	2.000,00	
173	E	FAR	Workstream 4	Project website	web	6.000,00	1,00	6.000,00	
174	E	SGIE	Workstream 4	Project Leaflet (english)	leaflet	0,50	8.000,00	4.000,00	

	A	B	C	D	E	F	G	H	I
23	Budget heading	Name of Beneficiary	Workstream	Description of item Answer to the questions: Who and/or What ? [e.g.Functions/tasks in the project (Heading A); Estimated destination (Heading B); estimated depreciation (Heading C), etc]	Unit (days, flight, DSA, etc)	Amount per unit in EURO	Number of units	Total EURO	Additional information
175	E	SGIE	Workstream 4	Project Memory (products summary & results) es-design & editing	Printed Publ.	5,00	600,00	3.000,00	
176	E	BHCA	Workstream 4	Project Memory (products summary & results) en	Printed Publ.	5,00	600,00	3.000,00	
177	E	LP	Workstream 4	Project Memory (products summary & results) pt	Printed Publ.	5,00	600,00	3.000,00	
178	E	MOJ	Workstream 4	Project Memory (products summary & results) fin	Printed Publ.	5,00	600,00	3.000,00	
179	E	Riga Police	Workstream 4	Project Memory (products summary & results) lv	Printed Publ.	5,00	300,00	1.500,00	
180	E	EE Police	Workstream 4	Project Memory (products summary & results) EE	Printed Publ.	5,00	300,00	1.500,00	
181	E	FAR	Workstream 4	Project Memory (products summary & results) bu	Printed Publ.	3,00	300,00	900,00	
182	E	Univ. Milan	Workstream 4	Project Memory (products summary & results) it	Printed Publ.	5,00	300,00	1.500,00	
183	E	SGIE	Workstream 0	Final external evaluation	Evaluation	1,00	6.000,00	6.000,00	
184	F	SGIE	Workstream 0	Indirect costs (7% of direct cost)	IC	6.381,06	1,00	6.381,06	
185	F	ADM	Workstream 0	Indirect costs (7% of direct cost)	IC	2.795,52	1,00	2.795,52	
186	F	TRABE	Workstream 0	Indirect costs (7% of direct cost)	IC	3.247,86	1,00	3.247,86	
187	F	LP	Workstream 0	Indirect costs (7% of direct cost)	IC	2.900,52	1,00	2.900,52	
188	F	BHCA	Workstream 0	Indirect costs (7% of direct cost)	IC	3.249,68	1,00	3.249,68	
189	F	MOJ	Workstream 0	Indirect costs (7% of direct cost)	IC	3.487,96	1,00	3.487,96	
190	F	Riga Police	Workstream 0	Indirect costs (7% of direct cost)	IC	933,52	1,00	933,52	
191	F	EE Police	Workstream 0	Indirect costs (7% of direct cost)	IC	2.308,32	1,00	2.308,32	
192	F	FAR	Workstream 0	Indirect costs (7% of direct cost)	IC	2.359,00	1,00	2.359,00	
193	F	Univ. Milan	Workstream 0	Indirect costs (7% of direct cost)	IC	3.102,82	1,00	3.102,82	
194	K	SGIE	Income	Partner's contribution (20% of each budget)		19.507,81	1,00	19.507,81	
195	K	ADM	Income	Partner's contribution (20% of each budget)		8.546,30	1,00	8.546,30	
196	K	TRABE	Income	Partner's contribution (20% of each budget)		9.929,17	1,00	9.929,17	
197	K	BHCA	Income	Partner's contribution (20% of each budget)		9.934,74	1,00	9.934,74	
198	K	MOJ	Income	Partner's contribution (20% of each budget)		10.663,19	1,00	10.663,19	
199	K	Riga Police	Income	Partner's contribution (20% of each budget)		2.853,90	1,00	2.853,90	
200	K	EE Police	Income	Partner's contribution (20% of each budget)		7.056,88	1,00	7.056,88	
201	K	FAR	Income	Partner's contribution (20% of each budget)		7.211,80	1,00	7.211,80	
202	K	Univ. Milan	Income	Partner's contribution (20% of each budget)		9.485,76	1,00	9.485,76	
203	K	LP	Income	Partner's contribution (20% of each budget)		8.867,30	1,00	8.867,30	